

# PUSHPAGIRI COLLEGE OF PHARMACY

Medicity Campus, Thiruvalla

Grievance Cell 2021 – 2022 (w.e.f 01.11.2021)

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# PUSHPAGIRI COLLEGE OF PHARMACY

(A Unit of Pushpagiri Medical Society)

Pushpagiri Medicity, M.C. Road, Perumthuruthy P.O, Tiruvalla-689 107, Kerala, India.  
Approved By Govt. of Kerala, Pharmacy Council of India, AICTE  
and Affiliated to Kerala University of Health Sciences (KUHS)



## ANNUAL REPORT OF EXAMINATION RELATED GRIEVANCES

All efforts are made to impart transparency in all the examination related activities at different stages. Grievances of faculty and students were timely reported. The internal and external exams were conducted based on the academic calendar and university schedules and are conducted as per the syllabus and norms of university. Internal examination related grievances are reported in the respective grievance register and necessary actions were taken timely based on students' comments. Students made positive comments on internal examination procedures and question papers pattern. The change in internal examination duties due to emergency were timely reported to sessional –exam co-ordinators and substitutions were made in invigilation duty for the smooth conduction of examination. Internal marks were generated and the results were published in the notice board of the college. The students who cannot make up the internals were given improvement sessional exams and the marks were finalized. Once the internal marks are created they are crosschecked for any mistakes and forwarded to the University exam co-ordinators. The internal marks will be signed by the students. The internal of various subjects for each semester / year course wise were submitted through online portal of university. External/University exam related matters were handled by the University exam Co-ordinators and the grievances were timely forwarded to Kerala university of Health Sciences. The university exams were conducted under the strict monitoring of Chief superintendent, Internal Vigilance officer and invigilators. Online question papers were downloaded at the confidential room and the exams were conducted under Camera surveillance. Any malpractices were reported and necessary actions were taken based on norms of university. Grievances of students like change in name or register number in the hall tickets and absentees list were informed to university in stipulated time. Correction file from the university was timely reported to students. All students were satisfied in the activities of the Grievance Cell.



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Institutions under Pushpagiri Medical Society

- ▶ Pushpagiri Institute of Medical Sciences and Research Centre ▶ Pushpagiri Medical College Hospital
- ▶ Pushpagiri Heart Institute ▶ Pushpagiri College of Dental Sciences ▶ Pushpagiri College of Pharmacy
- ▶ Pushpagiri College of Nursing ▶ Pushpagiri College of Allied Health Sciences ▶ Pushpagiri School of Nursing
- ▶ Pushpagiri Centre for CGEMS and IELTS Training ▶ Pushpagiri Research Centre