

ACADEMIC CALENDAR

2017-2018

Our Patron



His. Grace. Rev. Dr. Thomas Mar Koorilos



**Rev. Dr. Shaji Mathews
Vazhayil**
CEO



**Rev. Dr. Mathew
Mazhavancheril**
Director for Academics
and Research



**Rev. Fr. Aby
Vadakkumthala**
Director, Medicity



Prof. Dr. Mathew George
Principal



Rev. Fr. Varghese Manalel
Spiritual Director

PUSHPAGIRI COLLEGE OF PHARMACY
NAAC Accredited With Grade "A"

Medicity Campus, Perumthuruthy P.O., Tiruvalla-689 107
Phone: 0469-2645450. Fax : 0469-2645460
E-mail pushpagiripharmacycollege@gmail.com

PUSHPAGIRI COLLEGE OF PHARMACY



About us:

Pushpagiri Medical Society established Pushpagiri College of Pharmacy in 2004 with an annual intake of 60 to mould high quality pharmacist's workforce to suit the requirements of the industry, hospital, research and community. The college is approved by Govt. of Kerala, Pharmacy Council of India and AICTE. The college is affiliated to Kerala University of Health Sciences, Thrissur. The institution is upgraded to PG institution from 2011-2012 academic year onwards. The first and only one Pharmacy College in Kerala, NAAC accredited with "A" grade in the first cycle.

Mission:

- To work towards a knowledge society with a life in abundance, through science and technology, improving health care of our immediate community, state, country and the world at large.
- Pushpagiri College of pharmacy mainly focuses on

providing a value based learning which make you a person and a professional throughout your life. Together with the academic development, the overall development of the individual is our concern.

Salient features:

- Excellent infrastructure
- Fully equipped labs according to specifications by Governing bodies.
- Well maintained CIF with sophisticated instruments.
- Highly qualified, international university experienced & dedicated academic illumineries / core faculty members.
- Pushpagiri College of Pharmacy is totally wi-fi enabled campus.
- Well maintained Research Laboratory

Vision

"We care..... God cures....."

Administration

Pushpagiri College of Pharmacy is a Christian minority institution owned by Pushpagiri Medical Society. Pushpagiri Medical Society is promoted by the Malankara Catholic Archdiocese of Tiruvalla. **His. Grace. Dr. Thomas Mar Koorilos, The Archbishop** is the Patron of Pushpagiri Medical Society. **Rev. Fr. Dr. Shaji Vazhayil** is the **Director of the society and CEO** of Pushpagiri Institutions. **Rev. Fr. Aby Vadakkumthala** is the **Director**, **Rev. Fr. Varghese Manalel** is the **Spiritual Director** of Pushpagiri College of Pharmacy. **Rev. Fr. Dr. Mathew Mazhavancheril** is the **Director for Academics and Research**, **Prof. Dr. Mathew George** is the **Principal** of Pushpagiri College of Pharmacy.

FACULTIES:

Prof. Dr. Mathew George, Principal

Dept. of Pharmaceutical Chemistry including Pharmaceutical Analysis

Prof. Dr. Lincy Joseph, Professor & Head

Mrs. Christy K. Jose, Asso. Professor

Mrs. Mincy Mathew, Asso. Professor

Mrs. Anju V., Asst. Professor

Mrs. Saira Susan Varghese, Asst. Professor

Mrs. Elizebeth Maneesh, Asst. Professor

Ms. Jositta Johnson, Asst. Professor

Dept. of Pharmaceutics including Pharmaceutical Biotechnology

Dr. Venu Venkatappan., Professor

Mrs. Deepthi Mathew, Asso. Professor

Mrs. Bincy K. Chacko, Asso. Professor

Ms. Kavitha A. K., Asst. Professor

Mrs. Jyothilakshmi V Nair, Asst. Professor

Mrs. Anjana M. N., Asst. Professor

Mrs. Kanaka V. S, Asst. Professor

Mrs. Amala Tom, Asst. Professor

Ms. Liby Tresa Francis, Asst. Professor

Dept. of Pharmacology including Pharmacy Practice

Prof. Dr. Mathew George, Professor

Dr. K. Sattanathan, Professor

Dr. Sujith K., Asso. Professor

Mrs. Emily James, Asst. Professor

Ms. Rani Manju, Asst. Professor

Mrs. Sreelakshmi R., Asst. Professor

Mrs. Sumi James, Asst. Professor

Mrs. Christy John, Asst. Professor

Dr. Tom P. Thomas, PharmD., Asst. Professor

Mrs. Jisha Susan Joji, Asst. Professor
Ms. Archana Vijay, Asst. Professor
Mr. Niju Abraham Jacob, Asst. Professor
Mrs. Dhanu P. Murali, Asst. Professor
Mrs. Neethu Mohan, Asst. Professor
Ms. Elsa Ajit George, Asst. Professor
Ms. Sissy Aloysia, Asst. Professor
Mrs. Athulya Raj S., Asst. Professor
Ms. Rynu Tom, Asst. Professor
Ms. Leena Varghese, Asst. Professor
Department of Pharmacognosy
Mrs. Leena P. N., Asso. Professor
Mrs. Jeenu Joseph, Asst. Professor

FACULTIES



Prof. Dr. Mathew George
Principal



Prof. Dr. Lincy Joseph
Professor & Head



Mrs. Christy K. Jose
Asst. Professor



Mrs. Mincy Mathew
Asst. Professor



Mrs. Anju V.
Asst. Professor



Saira Susan Varghese
Asst. Professor



Ms. Jositta
Asst. Professor



Mrs. Elizabeth Manesh
Asst. Professor



Dr. Venu Venkatappan
Professor



Anu P. M.
Asst. Professor



Mrs. Deepthi Mathew
Asst. Professor



Mrs. Bincy K. Chacko
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Mrs. Kavitha A. K.
Asst. Professor



Mrs. Jyothilakshmi Nair
Asst. Professor



Ms. Anjana M. N.
Asst. Professor



Kanaka V. S.,
Asst. Professor



Mrs. Amala Tom
Asst. Professor



Ms. Liby Tresa Francis
Asst. Professor



Dr.K. Sattanathan
Associate Professor



Dr. Sujith K
Asst. Professor



Mrs. Emily James
Asst. Professor



Ms. Rani Manju
Asst. Professor



Ms. Athulya Raj S.
Asst. Professor



Ms. Sissy Aloysia
Asst. Professor



Ms. Sreelakshmi R.
Asst. Professor



Ms. Sumi James
Asst. Professor



Christy John
Asst. Professor



Dr. Tom P. Thomas
Pharm D, Asst. Professor



Jisha Susan Joji
Asst. Professor



Archana Vijay
Lecturer



Niju Abraham Jacob
Lecturer



Mrs. Dhanu P. Murali
Asst. Professor



Mrs. Neethu Mohan
Asst. Professor



Mrs. Elsa Ajit George
Asst. Professor



Mrs. Rynu Tom
Asst. Professor



Mrs. Leena Varghese
Asst. Professor



Mrs. Leena P. N.
Asst. Professor



Mrs. Jeenu Joseph
Asst. Professor

RULES AND REGULATIONS

1. General Discipline

- a. Students should maintain a sense of decorum and discipline at all times, both inside and outside the college.
- b. Smoking, drinking alcohol, chewing, snuffing, consumption of intoxicating substances, gambling, ragging, political activities etc are totally prohibited.
- c. Personal belongings like cameras, tape recorders, radios, cellular phones etc. are not permitted to be taken inside the college campus. However permission will be granted on some occasions.
- d. Students should park their vehicles in the space ear-marked for the same.
- e. Do not misuse electricity, water, gas, chemical, crude drugs and stationery.
- f. Students are forbidden to organize or attend any meeting within the college campus or collect money for any purpose or circulate any notice among themselves or affix any circular on the Notice Board or elsewhere without the prior written permission of the management / Principal.
- g. Students should treat the college property with special care and consideration. They should not make any marking on the furniture or on the walls/ floor/workbench tops. Any damage or destruction of the college property will be punishable individually or collectively.
- h. Students are not allowed to use the lift. Violators are liable to pay 500/-
- i. All students must respect and obey staff and authorities of the institution.

2. Medium of Instruction

The medium of instruction shall be English; all students are directed to acquire the right proficiency in the English language.

3. Holidays

National holidays and holidays announced by the state government/management from time to time will be followed.

4. Telephone Calls

Students are not allowed to make/receive any telephone calls directly through the college telephone. However important messages by parents/guardians will be conveyed to them promptly.

Use carrying of mobile phone by the students in the college campus is not allowed. Violation of the rule will lead to strict disciplinary actions by the authorities.

Mobile phones if brought are to be given to the office while entering and to be taken back before leaving the college.

Use of social net work sites are prohibited in the college and hostel.

5. Physical Fitness & Medical Check-ups

All candidates should submit a physical fitness certificate to be obtained from a Medical Officer in service not below the rank of an Assistant Surgeon. All candidates are required to undergo thorough medical check-ups as directed by the management. Candidates found medically unfit will not be admitted to the course.

6. Personal Appearance

Cultivating professional outlook and culture is of prime importance in this institution. All students must present themselves neat and clean on all occasions. Regular Gentleman hair cut and daily shaving is compulsory for boys. Violators will not be permitted to attend the classes.

7. Dress Code

Uniform is compulsory in the campus for B Pharm and Pharm D students except on special occasions when permission is granted by the Principal or Management. M Pharm and P B students should be in formal wear. Jeans and T Shirts are not allowed. All students must wear shoes. Violators of dress code are not allowed to enter the college. All students must wear white over coats bearing name plates in the practical classes.

8. Duration of the Course

The Duration of the course shall be four years for B Pharm, six years for Pharm D, three years for PB and two years for M Pharm.

9. Payments

Tuition fees should be paid as per the criterion fixed by the Management/Courts of Law in one installment at the beginning of each academic year. Fees, once remitted, will not be refunded at any point of time. All other incidental expense should be borne by the students as and when directed by the Management.

If any candidate discontinues/leaves the institution after closing of admission in the first year or discontinues/leaves in the subsequent years, he/she is liable to pay fees for the remaining years i.e. fees for the whole course. In such case Transfer Certificate and other certificate will be issued only after the payments of fees for the remaining years are also remitted.

10. Caution Deposit

All students are required to remit a substantial amount (refundable) as caution deposit. Accounts shall be settled only after the satisfactory completion of the course. Breakage of glasswares/ models, damage to furniture/equipments/ charts, loss of chemicals/crude drugs etc... are to be reported to the college office immediately. Due deduction will be made as per the rules and should be cleared before the registration for the university exam in each year.

11. Time Schedule

- a. Prayer - The day in the college begins with prayer at 8.55 a.m All (staff and students) are directed to participate in the most auspicious event of the day.
- b. Classes - Regular classes will be conducted from Monday to Saturday, during the academic session as per the prescribed time table. Classes will start at 9.00 a.m everyday.

Unforeseen holidays during a week will be substituted by subsequent Saturdays for practicals.

Special classes will be conducted on Saturdays (afternoon session) which will be intimated time to time.

- c. Attendance will be taken on a subject wise, A minimum of 80% attendance in each subject (Theory and Practical separately) is compulsory for appearing the University Examination. Late comers will be forbidden from attending the class concerned. Absentees should produce authentic leave letter, duly signed by the parent/guardian to attend the classes.

12. Library Assignments

Students shall be allowed to enter the library only on the submission of their identity cards at the counter. All are required to maintain strict silence inside the library. Discussions are strictly prohibited. Time assigned for library work should be exclusively utilized for that purpose only with-out any compromise. Books and periodicals shall be issued on request, in writing, at the prescribed time on all working days. These are to be returned on the same day with due endorsements. Damages to books/periodicals will be looked into very seriously. Appropriate compensation shall be levied.

13. Laboratory Assignments

All students should maintain absolute silence and strict discipline while inside the laboratory. Proper endorsement

should be obtained from the teacher before the commencement of each and every experiment. Practical records are to be maintained properly and regularly. These are to be made available for evaluation or verification by the authorities.

14. Internal Assessments (Statutory)

Class tests and Sessional examinations shall be held periodically in every subject (Theory/Practical). A report regarding the performance of the students in sessional examination, percentage of the attendance, professional / academic etc.... will be forwarded to the guardian periodically for evaluation and suitable guidance. The report must be returned after due endorsement positively.

15. Total Participation and Duty - consciousness

All students should participate in all the academic/professional/extra-curricular/social activities organized by the college or sponsored by the management/statutory bodies.

16. Ragging

- a. As per the direction of the Honourable Supreme Court order (SLP (C) No. 24295/2004 and SLC No. 24296 - 24299/2004) and as per the Kerala strictly banned in all the member institutions.
- b. Any person indulged in ragging in the past or it is noted later that he has indulged in ragging, admission may be refused or he shall be expelled from the institution.
- c. Any person who directly or indirectly involved in the act of ragging, if proved, may get an imprisonment up to two years and a fine upto Rs. 10,000.
- d. Any person punished for ragging will be expelled from the institution.

I) BACHELOR OF PHARMACY (B. Pharm)

- **GOVERNING BODIES :**
PCI, AICTE, KUHS
- **ELIGIBILITY FOR ADMISSION :**
Pass in Higher secondary or +2 or VHSE or equivalent examination with 50% aggregate in the following subjects, Physics, Chemistry and Biology/Mathematics/Computer Science/Biotechnology.
- **DURATION OF THE COURSE:**
The duration of the course shall be for 4 academic years and each academic year is spread over a period of not less than 200 working days.
- **MEDIUM OF INSTRUCTION:**
Medium of Instruction should be English
- **ATTENDANCE:**
Candidate is required to put in minimum 80% of attendance in both theory and practical separately in each subject before admission to examination. A candidate lacking the prescribed attendance in any one subject, in theory or practical, shall not be permitted to admit for the entire examination. He will have to make up for the shortage subsequently to appear for the next university examinations.
- **REGULATION FOR CONDONATION OF LACK OF ATTENDANCE:**
As per the concerned University Regulations.
- **INTERNAL ASSESSMENT MARKS:**
Theory : Three sessional examinations (evenly placed) shall be conducted during the academic year. The average

marks of best two examinations shall be computed and shall constitute the internal assessment marks of theory.

Practical (KUHS) : Students are expected to perform the number of experiments listed in the respective syllabus. Students are required to maintain practical records for each of the practical subject and should be produced at the time of practical examination to be certified by the external examiner. Marks shall be awarded out of maximum of 10 to each of the practical exercises and an average of these shall be computed out of a maximum of 40 marks. While awarding the sessional marks for practical experiments, the following consideration should be taken in to account.

- Marks for practical experiments shall be awarded on the basis of performance of the candidate, manipulative skill, results, knowledge of the experiments, regularity in recording the reports and viva-voce.
- The remaining 10 marks of practical sessional marks will be on the basis of a practical sessional examination conducted at the end of the academic year.
- A regular record of theory and practical sessional marks shall be maintained for each student in the institution.
- Project work evaluation:** The project shall be submitted for evaluation towards the end of the Final year.

● ***ELIGIBILITY FOR APPEARING IN THE UNIVERSITY EXAMINATION:***

A candidate will be permitted to register in the university examination only on production of Admit Card from KUHS by attaining 80% attendance for theory and practical separately and 35% marks for the internal examination.

- ***INDUSTRIAL TOUR:***

Students shall visit several Manufacturing houses or national research laboratories as a supplement to their academic training and submit a report to the satisfaction of the Head of the Institution.

- ***HOSPITAL TRAINING***

Hospital training will be provided at final year level.

II) MASTER OF PHARMACY (M. PHARM)

- * **Pharmaceutical Chemistry**
- * **Pharmacology**
- * **Pharmacy Practice**

- ***ELIGIBILITY FOR ADMISSION:***

A candidate who has passed the B.Pharm degree examination of Kerala university of Health Sciences or an examination equivalent there to of any other university recognized by Kerala University of health Sciences with not less than a total of 55% marks for the B.Pharm degree examination shall be eligible for admission to M.Pharm degree course. The candidate should have undergone B.Pharm degree course in an institution approved by AICTE and the PCI.

- ***DURATION OF THE COURSE :***

The academic duration of M.Pharm course is two years (24 months). Only candidates who have registered for all subjects of M.Pharm Part-I examination shall be eligible for admission to M.Pharm Part-II course. The thesis of M.Pharm part II is to be submitted on completion of 24 months.

- ***EXAMINATION :***

There shall be one annual examination at the end of the first academic year called M.Pharm Part-I examination. There shall also be a supplementary examination of M.Pharm Part-I after 3 months.

III) PHARM-D REGULATIONS

1. *Title of the Programme:*

The 6 year Programme shall be called Pharm.D

2. *Duration of the course*

The duration of the course shall be six academic years (five years of study and one year of internship or residency) full time with each academic year spread over a period of not less than two hundred working days. The period of six years duration is divided into two phases.

Phase I - Consisting of First, Second, Third, Fourth and Fifth academic year.

Phase II - Consisting of internship or residency training during sixth year involving posting in speciality units.

3. *Minimum qualification for admission*

A pass in any of the following examinations -

- (a) 10+2 examination with Physics and Chemistry as compulsory subjects along with one of the following subjects:

Mathematics or Biology with a minimum of 50% marks in the aggregate for optional subjects.

- (b) A pass in D.Pharm course with a minimum of 50% marks from an institution approved by the pharmacy Council of India under section 12 of the Pharmacy Act.

- (c) Any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.

4. *Mode of admission:*

Based on merit of the qualifying examination, (Reservation as per Government norms) 50% of the total Merit seats should be filled in by the Government/University from the merit list of the qualifying examination, in keeping

with all the reservation rules and the fee structure laid down by the Government of Kerala from time to time. The remaining 50% of the seats can be filled in the respective Managements, as per the norms specified by the State Government from time to time.

5. *Syllabus:*

The syllabus for each subjected of study shall be as specified in Appendix - A to the regulations of university website.

6. *Examination:*

- (a) Every year there shall be an examination to examine the students.
- (b) Each examination may be held twice every year.
- (c) The examinations shall be of written and practical (including oral nature)

There is only internal evaluation for both sessional and annual examination for Remedial Mathematics/Biology

7. *Eligibility for appearing Examination*

A candidate must have minimum 80% attendance in both Theory and Practical classes separately in each subject for appearing for the university examinations.

8. *Condonation:*

Only students having 70% attendance or more are eligible for condonation. The benefit of condonation will be available to the students only once during the entire course.

9. *Mode of examinations:*

- (a) Theory examination shall be of three hours and practical examination shall be of four hours duration. The practical examination shall be evaluated jointly by an internal and an external examiner appointed by the University.
- (b) A student who fails in theory or practical examination of a subject shall re-appear both in theory and practical of the same subject.

10. Clerkship examination:

Oral examination shall be conducted after the completion of clerkship of students. An external and an internal examiner will evaluate the student.

11. Award of sessional marks and maintenance of records:

- 1) There shall be at least three periodic sessional examinations during each academic year and the highest aggregate of any two performances shall form the basis of calculating sessional marks.
- 2) The sessional marks in practical shall be allotted on the following basis:-
 - (i) Actual performance in the sessional examination (20 marks);
 - (ii) Day to day assessment in the practical class work, Promptness, viva-voce, record maintenance, etc. (10 marks)

12. Certificate of passing examination:

Every student who has passed the examinations for the Pharm.D, Doctor of Pharmacy as the case may be, shall be granted a certificate by the examining authority.

13. Minimum marks for passing examination:

A student shall not be declared to have passed examination unless he or she at least 50% marks in each of the separately in the theory examinations, including sessional marks and at least 50% marks in each of the practical examinations including sessional marks.

14. Eligibility for promotion to next year:

All students who have appeared for all the subjects and passed the first year annual examination are eligible for promotion to the second year and, so on. However, failure in more than two subjects shall debar him or her from promotion to the next year classes. Any one of the two subjects i.e. either Remedial Mathematics or Biology can be carried forward to 2nd year Pharm. D as an additional failed subject alongwith 2 failed subjects of 1st year.

15. Internship:

Every student has to undergo one year internship as per Appendix-C of the Regulations of the website.

16. Practical Training:

Hospital posting - Every student shall be posted in constituent hospital for a period of not less than fifty hours to be covered in not less than 200 working days in each of second, third & fourth year course.

17. Project Work:

To allow the student to develop data collection and reporting skills in the area of community, hospital and clinical pharmacy, a project work shall be carried out under the supervision of a teacher.

IV) Pharm-D (Post Bacallaureate) Course 2010 onwards:

1. ***Title of the Programme:***

The 3 year Programmes shall be called Pharm.D
(Post Bacallaureate)

2. ***Duration of the course:***

Pharm. D. (Post Bacallaureate) : The duration of the course shall be for three academic years (two years of study and one year internship or residency) full time with each academic year spread over a period of not less than two hundred working days. The period of three years duration is divided into two phases -

Phase I - consisting of First and Second Academic year.

Phase II - consisting of Internship or residency training during third year involving posting in speciality units.

3. ***Minimum qualification for admission to Pharm. D. (Post Bacallaureate) Course:***

A pass in B. Pharm examination with a minimum of 50% marks from the institution approved by the Pharmacy Council of India, under section 12 of the Pharmacy Act.

4. ***Mode of admission***

Based on merit of the qualifying examination, (Reservation as per Government norms) 50% of the total Merit seats should be filled in by the government/University from the merit list of the qualifying examination, in keeping with all the reservation rules and the fee structure laid down by the Government of Kerala from time to time. The remaining 50% of the seats can be filled in the respective Managements, as per the norms specified by the State Government from time to time.

5. ***Number of admissions***

In the above said programmes shall be as prescribed by the Pharmacy Council of India from time to time and

presently be restricted as below - Pharm.D. (Post Baccalaureate) Programme - 10 students.

6. **Institutions running B. Pharm programme approved under section 12 of the Pharmacy Act, will only be permitted to run Pharm.D. (Post Baccalaureate) programme. Pharm.D (Post Baccalaureate) will be permitted only in those institutions which are permitted to run Pharm.D programme.**
7. ***Third Year: Internship or residency training:*** including postings in speciality units. Student should independently provide the clinical pharmacy services to the allotted wards.
 - (i) Six months in General Medicine department, and
 - (ii) Two months each in three other speciality departments
8. ***Approval of the authority conducting the course of study:*** (1) No person, institution, society or university shall start and conduct Pharm.D. (Post Baccalaureate) programme without the prior approval of the Pharmacy Council of India. (2) Any person or pharmacy college for the purpose of obtaining permission under sub-section (1) of section 12 of the Pharmacy Act, shall submit a scheme as prescribed by the Pharmacy council of India. (3) The scheme referred to in sub-regulation (2) above, shall be in such form and contain such particulars and be preferred in such manner and be accompanied with such fee as may be prescribed. Provided that the Pharmacy Council of India shall not approve any institution under these regulations unless it provides adequate arrangements for teaching in regard to building, accommodation, labs, equipments, teaching staff, non-teaching staff, etc., as specified in Appendix-B to these regulations.
9. ***Examination*** - (1) Every year there shall be an examination to examine the students. (2) Each

examination may be held twice every year. The first examination in a year shall be the annual examination and the second examination shall be supplementary examination.

10. ***Eligibility for appearing Examination*** : Only such students who produce certificate from the Head of the Institution in which he or she has undergone the Pharm.D. (Post Baccalaureate) course, in proof of his or her having regularly and satisfactorily undergone the course of study by attending not less than 80% of the classes held both in theory and in practical separately in each subject shall be eligible for appearing at examination.
11. ***Mode of examinations*** : (1) Theory examination shall be of three hours and practical examination shall be of four hours duration. (2) A Student who fails in theory or practical examination of a subject shall re-appear both in theory and practical of the same subject. (3) Practical examination shall also consist of a viva-voce (oral) examination. (4) Clerkship examination - Oral examination shall be conducted after the completion of clerkship of students. An external and an internal examiner will evaluate the student. Students may be asked to present the allotted medical cases followed by discussion. Students' capabilities in delivering clinical pharmacy services, pharmaceutical care planning and knowledge of therapeutics shall be assessed.
12. ***Award of sessional marks and maintenance of records***: (1) A regular record of both theory and practical class work and examinations conducted in an institution imparting training for Pharm.D. (Post Baccalaureate) course, shall be maintained for each student in the institution and 30 marks for each theory and 30 marks for each practical subject shall be allotted as sessional. (2) There shall be at least three periodic sessional examinations during each academic year and the highest aggregate of any two performances shall form the basis

of calculating sessional marks. (3) The sessional marks in practicals shall be allotted on the following basis:

(i) Actual performance in the sessional examination (20 marks);

(ii) Day to day assessment in the practical class work, promptness, viva-voce, record maintenance, etc. (10 marks).

13. ***Minimum marks for passing examination:*** A student shall not be declared to have passed examination unless he or she secures at least 50% marks in each of the subjects separately in the theory examinations, including sessional marks and at least 50% marks in each of the practical examinations including sessional marks.

14. ***Eligibility for promotion to next year:*** All students who have appeared for all the subjects and passed the first year annual examination are eligible for promotion to the second year and, so on. However, failure in more than two subjects shall debar him or her from promotion to the next year classes.

15. ***Internship:*** (1) Internship is a phase of training wherein a student is expected to conduct actual practice of pharmacy and health care and acquires skills under the supervision so that he or she may become capable of functioning independently.

(2) Every student has to undergo one year internship as per Appendix-C to these regulations.

16. ***Approval of examinations:*** Examinations mentioned in regulations 10 to 12 and 14 shall be held by the examining authority hereinafter referred to as the university, which shall be approved by the Pharmacy Council of India under sub-section (2) of section 12 of the Pharmacy Act, 1948. Such approval shall be granted only if the examining authority concerned fulfills the conditions as specified in Appendix-D to these regulations.

17. **Certificate of passing examination:** Every student who has passed the examinations for the Pharm.D. (Post Baccalaureate) (Doctor of Pharmacy) shall be granted a certificate by the examining authority. For details log on to www.kuhs.ac.in

PRACTICAL TRAINING

18. **Hospital posting:** Every student shall be posted in constituent hospital for a period of not less than fifty hours to be covered in not less than 200 working days in each of first & second year course. Each student shall submit report duly certified by the preceptor and duly attested by the Head of the Department or Institution as prescribed. In the third year, every student shall spend half a day in the morning hours attending ward rounds on daily basis as a part of clerkship. Theory teaching may be scheduled in the afternoon.
19. **Project work :** (1) To allow the student to develop data collection and reporting skills in the area of community, hospital and clinical pharmacy, a project work shall be carried out under the supervision of a teacher. The project topic must be approved by the Head of the Department or Head of the Institution.
20. **Evaluation :** The following methodology shall be adopted for evaluating the project work.
- (1) Project work shall be evaluated by internal and external examiners.
 - (ii) Students shall be evaluated in group for hours (i.e., about half an hour for a group of four students).
 - (iii) Three seminars presented by students shall be evaluated for twenty marks each and the average of best two shall be forwarded to the university with marks of other subjects.

Read and understood all the rules and regulations of the institution, society and affiliating bodies. A copy of the same is received.

Name & Signature
of the Student

Name & Signature of
the Parent/ Guardian

Date :

Date :

SEPTEMBER 2017		
1	Fri	Bakrid , Onam Holidays*
2	Sat	
3	Sun	Holiday
4	Mon	Holiday - Thiruonam
5	Tue	Teacher's Day
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	Holiday
11	Mon	
12	Tue	Onam Holidays Ends*
13	Wed	
14	Thu	
15	Fri	
16	Sat	
17	Sun	Holiday
18	Mon	
19	Tue	
20	Wed	
21	Thu	Re-Union Day, Sri Narayana Guru Samathi-Holiday
22	Fri	
23	Sat	
24	Sun	Holiday
25	Mon	Pharmacist Day Celebration at PCP
26	Tue	
27	Wed	
28	Thu	
29	Fri	Mahanavami-Holiday
30	Sat	Vijayadhasami-Holiday

OCTOBER 2017		
1	Sun	Pushpagiri Day
2	Mon	Gandhi Jayanthi
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	
8	Sun	Holiday
9	Mon	4th BPharm, 1st ,3rd , 4th Pharm D & 1st PharmD (PB)- First sessional theory Exam *, 1 st BPharm – First sessional Theory Exam(1 st Sem)*
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	Holiday
16	Mon	
17	Tue	
18	Wed	Deepavali
19	Thu	Sports Fest
20	Fri	Sports Fest*
21	Sat	
22	Sun	Holiday
23	Mon	Arts Fest
24	Tue	Arts Fest*
25	Wed	1 st BPharm – First sessional Practical Exam(1 st Sem)*
26	Thu	
27	Fri	
28	Sat	
29	Sun	Holiday
30	Mon	
31	Tue	

NOVEMBER 2017		
1	Wed	
2	Thu	
3	Fri	
4	Sat	
5	Sun	Holiday
6	Mon	2 nd B.Pharm, 3 rd B.Pharm, 2 nd PharmD, 5 th PharmD & 2 nd PharmD (PB), - First Sessional Theory Exam*, 1 st B.Pharm Second Sessional Practical Examination (1 st Sem)*
7	Tue	
8	Wed	
9	Thu	
10	Fri	
11	Sat	
12	Sun	Holiday
13	Mon	1 st B.Pharm Second Sessional Theory Examination (1 st Sem)*
14	Tue	
15	Wed	
16	Thu	
17	Fri	
18	Sat	
19	Sun	Holiday
20	Mon	National Pharmacy Week Celebrations at PCP* Medical Camp
21	Tue	Pharma Inspire Programme*
22	Wed	Karunya Visit*
23	Thu	International Seminar*
24	Fri	College Day*
25	Sat	
26	Sun	Holiday
27	Mon	
28	Tue	
29	Wed	
30	Thu	

DECEMBER 2017		
1	Fri	
2	Sat	
3	Sun	Holiday
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	Holiday
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	
17	Sun	Holiday
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	Christmas celebration at PCP*
23	Sat	
24	Sun	Holiday
25	Mon	Christmas
26	Tue	
27	Wed	
28	Thu	
29	Fri	
30	Sat	
31	Sun	Holiday

JANUARY 2018		
1	Mon	
2	Tue	4th B Pharm ,2nd B Pharm - University Supplementary Exam -2012 scheme *
3	Wed	2nd Pharm D University Supplementry Exam*
4	Thu	4th Pharm D, 1st Pharm D & 1st Pharm D (PB) - University Supplementary Exam*
5	Fri	
6	Sat	
7	Sun	Holiday
8	Mon	
9	Tue	
10	Wed	
11	Thu	
12	Fri	
13	Sat	
14	Sun	Holiday
15	Mon	
16	Tue	
17	Wed	
18	Thu	3rd B -Pharm University Supplementary Exam-2012 scheme*
19	Fri	
20	Sat	
21	Sun	Holiday
22	Mon	4 th BPharm, 1 st ,3 rd ,4 th Pharm D & 1 st PharmD (PB)- Second sessional theory Exam*
23	Tue	
24	Wed	
25	Thu	
26	Fri	Republic Day (Holiday)
27	Sat	
28	Sun	Holiday
30	Mon	
31	Tue	

FEBRUARY 2018		
1	Thu	1 st B.Pharm University supplementary exam-2012*
2	Fri	
3	Sat	M.Pharm-Part I(2011 Scheme) University supplementary
4	Sun	Holiday
5	Mon	2 nd B.Pharm, 3 rd B.Pharm, 2 nd Pharm D, 5 th Pharm D & 2 nd Pharm D (PB)- Second Sessional theory Exam*
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	Holiday
12	Mon	
13	Tue	
14	Wed	
15	Thu	
16	Fri	
17	Sat	
18	Sun	Holiday
19	Mon	1 st M.Pharm-- Second Sessional theory Exam *
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	
25	Sun	Holiday
26	Mon	4 th B.Pharm, 1 st , 3 rd , 4 th Pharm D & 1 st PharmD (PB)- First sessional Practical Exam*
27	Tue	
28	Wed	

MARCH 2018		
1	Thu	
2	Fri	
3	Sat	
4	Sun	Holiday
5	Mon	2 nd B.Pharm, 3 rd B Pharm, 2 nd Pharm D, 5 th Pharm D & 2 nd Pharm D (PB) – First Sessional practical Exam *, 1 st BPharm First Sessional Theory Exam(2 nd Sem)*
6	Tue	
7	Wed	
8	Thu	
9	Fri	
10	Sat	
11	Sun	Holiday
12	Mon	1 st M.Pharm -1 st sessional practical examination*
13	Tue	
14	Wed	
15	Thu	
16	Fri	
17	Sat	
18	Sun	Holiday
19	Mon	
20	Tue	
21	Wed	
22	Thu	
23	Fri	
24	Sat	
25	Sun	Holiday
26	Mon	
27	Tue	
28	Wed	
29	Thu	
30	Fri	
31	Sat	

APRIL 2018		
1	Sun	Holiday
2	Mon	
3	Tue	
4	Wed	
5	Thu	
6	Fri	
7	Sat	
8	Sun	Holiday
9	Mon	4 th BPharm, 3 rd Pharm D, 4 th Pharm D & 1 st Pharm D (PB)-Third sessional theory exam*
10	Tue	
11	Wed	
12	Thu	
13	Fri	
14	Sat	
15	Sun	Holiday
16	Mon	
17	Tue	
18	Wed	
19	Thu	
20	Fri	
21	Sat	
22	Sun	Holiday
23	Mon	4 th B.Pharm-Third sessional theory exam*, 1 st BPharm First Sessional Practical Exam(2 nd Sem)*
24	Tue	
25	Wed	
26	Thu	
27	Fri	
28	Sat	
29	Sun	Holiday
30	Mon	3 rd BPharm, 1 st Pharm.D, 3 rd Pharm D, 4 th Pharm D & 1 st Pharm D (PB)-Second sessional practical exam*

MAY 2018		
1	Tue	
2	Wed	
3	Thu	
4	Fri	
5	Sat	
6	Sun	Holiday
7	Mon	3 rd BPharm, 1 st PharmD, 3 rd Pharm D, 4 th PharmD & 1 st PharmD(PB)-Third Sessional theory exam*
8	Tue	
9	Wed	
10	Thu	
11	Fri	
12	Sat	
13	Sun	Holiday
14	Mon	1 st BPharm Second Sessional Practical Exam(2 nd Sem)*
15	Tue	
16	Wed	
17	Thu	
18	Fri	1 st M.Pharm -2 nd sessional practical examination*
19	Sat	
20	Sun	Holiday
21	Mon	2 nd B Pharm, 2 nd Pharm D, 5 th Pharm D, 1 st pharm D PB & 2 nd Pharm D (PB)-Third Sessional theory exam*, 1 st BPharm Second Sessional Theory Exam(2 nd Sem)*
22	Tue	
23	Wed	
24	Thu	
25	Fri	1 st M.Pharm -3 rd sessional theory examination*
26	Sat	
27	Sun	Holiday
28	Mon	
29	Tue	
30	Wed	
31	Thu	

JUNE 2018		
1	Fri	
2	Sat	
3	Sun	Holiday
4	Mon	
5	Tue	
6	Wed	
7	Thu	
8	Fri	
9	Sat	
10	Sun	Holiday
11	Mon	
12	Tue	
13	Wed	
14	Thu	
15	Fri	
16	Sat	
17	Sun	Holiday
18	Mon	
19	Tue	
20	Wed	
21	Thu	
22	Fri	
23	Sat	
24	Sun	Holiday
25	Mon	
26	Tue	
27	Wed	
28	Thu	
29	Fri	
30	Sat	

TENDATIVE SESSIONAL SEMESTERWISE TIME TABLE FOR FIRST YEAR B-PHARM 2017-2018

Sl. No.	COURSE	DATE OF COMMENCEMENT OF CLASSES	FIRST SEMESTER						SECOND SEMESTER					
			I ST SESSIONAL THEORY	I ND SESSIONAL THEORY	I ST SESSIONAL PRACTICAL	I ND SESSIONAL PRACTICAL	I ST SESSIONAL THEORY	I ND SESSIONAL THEORY	I ST SESSIONAL PRACTICAL	I ND SESSIONAL PRACTICAL	I ST SESSIONAL PRACTICAL	I ND SESSIONAL PRACTICAL		
1	1 ST BPHARM	7 th August, 2017	9 th Oct, 2017	13 th Nov, 2017	25 th Oct, 2017	6 th Nov, 2017	5 th March, 2017	14 th May, 2017	23 rd April, 2017	14 th May, 2017				

TENTATIVE SESSIONAL EXAM TIME TABLE FOR B.PHARM, PHARM D, PHARM D (PB) & M.PHARM(2017-2018)

S.NO	COURSE	DATE OF COMMENCEMENT OF CLASSES	1ST SESSIONAL THEORY	IIIND SESSIONAL THEORY	IST SESSIONAL PRACTICAL	IIIND SESSIONAL PRACTICAL	IIIRD SESSIONAL THEORY
1.	1 ST B PHARM	26 TH July, 2017	9 th Oct, 2017	22 nd Jan, 2018	26 th Feb, 2018	30 th April, 2018	7 th May, 2018
2.	2 ND B PHARM	5 th July, 2017	6 th Nov, 2017	5 th Feb, 2018	5 th March, 2018	7 th May, 2018	21 st May, 2018
3.	3 RD B PHARM	31 st July, 2017	6 th Nov, 2017	5 th Feb, 2018	5 th March, 2018	30 th April, 2018	7 th May, 2018
4.	4 TH B PHARM	17 th , 2017	9 th Oct, 2017	22 nd Jan, 2018	26 th Feb, 2018	16 th April, 2018	23 rd April, 2018
5.	1 ST PHARM D	26 th July, 2017	9 th Oct, 2017	5 th Jan, 2018	26 th Feb, 2018	30 th April, 2018	7 th May, 2018
6.	2 ND PHARM D	10 th July, 2017	6 th Nov, 2017	5 th Feb, 2018	5 th March, 2018	7 th May, 2018	21 st May, 2018
7.	3 RD PHARM D	31 st July, 2017	9 th Oct, 2017	22 nd Jan, 2018	26 th Feb, 2018	30 th April, 2018	7 th May, 2018
8.	4 TH PHARM D	12 th July, 2017	9 th Oct, 2017	22 nd Jan, 2018	26 th Feb, 2018	30 th April, 2018	7 th May, 2018
9.	5 TH PHARM D	31 st July, 2017	6 th Nov, 2017	5 th Feb, 2018	5 th March, 2018	7 th May, 2018	21 st May, 2018
10.	1 ST PHARM D (PB)	12 th July, 2017	9 th Oct, 2017	22 nd Jan, 2018	26 th Feb, 2018	30 th April, 2018	7 th May, 2018
11.	2 ND PHARM D (PB)	31 st July, 2017	6 th Nov, 2017	5 th Feb, 2018	5 th March, 2018	7 th May, 2018	21 st May, 2018
12.	1 ST M PHARM	16 th Aug 2017	8 th Nov, 2017	19 th Feb, 2018	12 th March, 2018	18 th May, 2018	25 th May, 2018

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI - 110 001**

**UGC DRAFT REGULATIONS ON CURBING
THE MENACE OF RAGGING IN HIGHER
EDUCATIONAL INSTITUTIONS, 2009**

In exercise of the power conferred by Clause (g) of Sub-Section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby made the following Regulations, namely:-

1. Title, Commencement and Applicability

- 1.1 These regulations shall be called the “UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009”.
- 1.2 They shall come into force from the date of their publication in the Official Gazette.
- 1.3 They shall apply to all the institutions coming within the definition of an University under sub-section (f) of section (2) of the University Grants Commission Act, 1956, and to all institutions deemed to be a university under Section 3 of the University Grants Commission Act, 1956, to all other higher educational institutions, or elements of such universities or institutions, including its departments, constituent units and all the premises, whether being academic,

residential, playgrounds, canteen, or other such premises of such universities, deemed universities and higher educational institutions.

2. Objectives

To prohibit any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or in disciplined activities by and student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student; and thereby, to eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging, 'as provided for in these Regulations and the appropriate law in force.

3. What Constitutes Ragging

Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or

- to raise fear or apprehension thereof in any fresher or any other, student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment as to adversely affect the physique or psyche of such fresher or any other student;
 - d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
 - e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
 - f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
 - g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
 - h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
 - i. any act that affects the mental health and self-confidence of a fresher or any other student with or without and intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4. Definitions

- (1) In these regulations unless the context otherwise requires;

- a) "Act" means, the University Grants Commission Act, 1956 (3 of 1956);
- b) "Academic year" means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
- c) "Anti-Ragging Helpline" means the Helpline established under clause (a) of Regulation 8.1 of these Regulations.
- d) "Commission" means the University Grants Commission.
- e) "Council" means a body so constituted by an Act of Parliament or an Act of any State Legislature for setting, or co-ordinating or maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the state Higher Education Councils.
- f) "District Level Anti-Ragging-Committee" means the Committee, headed by the District Magistrate, constituted by the State Government, for the control and elimination of ragging institutions within the jurisdiction of the district.
- g) "Head of the institution" means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.

- h) "Fresher" means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
 - i) "Institution" means a higher educational institution including, but not limited to an university, a deemed to be university, a college, and institute, and institution of national importance set up by an Act of Parliament or a constituent unit of such institution, imparting higher education beyond 12 years of schooling leading to, but not necessarily culminating in, a degree (graduate, Postgraduate and/or higher level) and/or to a university diploma.
 - j) "NAAC" means the National Academic and Accreditation Council established by the Commission under section 12 (ccc) of the Act;
 - k) "State Level Monitoring Cell" means the body constituted by the State Government for the control and elimination of ragging in institutions within the jurisdiction of the State, established under a State Law or on the advice of the Central Government, as the case may be.
- (2) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1897, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1897, as the case may be.

5. Measures for prohibition of Ragging at the Institution Level

- a) No institution or any part of it thereof, including its elements, including, but not limited to, the departments, constituent units, colleges, centers of studies and all its premises, whether academic, residential, playgrounds, or canteen, whether located within the campus or outside, and in all means of

transportation of students, whether public or private, accessed by students for the pursuit of studies in such institutions, shall permit or condone any reported incident of ragging in any form; and all institutions shall take all necessary and required measures including but not limited to the provisions of these Regulations, to achieve the objective of eliminating ragging, within the institution or outside,

- b) All institutions shall take action in accordance with these Regulations against those found guilty of ragging and/or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

6. Measures for Prevention of Ragging at the Institution Level

6.1 An institution shall take the following steps in regard to admission or registration of students; namely:

- a) Every public declaration of intent by any institution, in any electronic, audio-visual or print or any other media, for admission of students to any course of study shall expressly provide that ragging is totally prohibited in the institution, and anyone found guilty of ragging and or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these Regulations as well as under the provisions of any penal law for the time being in force.
- b) The brochure of admission/instruction booklet or the prospectus, whether in print or electronic format, shall prominently print these Regulations in full.

Provided that the institution shall also draw attention to any law concerning ragging and its consequences, as may be applicable to the institution publishing such brochure of admission/instruction booklet or the prospectus.

Provided further that the telephone numbers of the Anti-Ragging Helpline and all the important functionaries in the institution, including but not limited to the Head of the institution, faculty members, members of the Anti-Ragging Committees and Anti-Ragging Squads, District and Sub-Divisional authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be published in the brochure of admission/instruction booklet or the prospectus.

- c) Where an institution is affiliated to a University and publishes a brochure of admission/instruction booklet or a prospectus, the affiliating university shall ensure that the affiliated institution shall comply with the provisions of clause (a) and clause (b) of Regulation 6.1 of these Regulations.
- d) The application form for admission, enrolment or registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the applicant, as provided in the English language in Annexure I to these Regulations, to be filled up and signed by the applicant to the effect that he/she has read and understood the provisions of these Regulations as well as the provisions of any other law for the time being in force, and is aware of the prohibitions of ragging and the punishments prescribed, both under penal laws as well as under these Regulations and also affirm to the effect that he/she has not been expelled and/or debarred by any institution and further aver that he/she would not indulge, actively or passively, in the act or abet the act of ragging and if found guilty of ragging and/or abetting ragging, is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of such student, e) The application form for admission, enrolment or

registration shall contain an affidavit, mandatorily in English and in Hindi and/or in one of the regional languages known to the parents/guardians of the applicant, as provided in the English language in Annexure 1 to these Regulations, to be filled up and signed-by the parents/guardians of the applicant to the effect that he/she has read understood the provisions of these Regulations and also affirm to the effect that his / her ward, has not been expelled and/or debarred by any institution and further aver that his/her ward would not indulge, actively or passively, in the act or abet the act of ragging and/or abetting ragging, his/her ward is liable to be proceeded against under these Regulations or under any penal law or any other law for the time being in force and such action would include but is not limited to debarment or expulsion of his/her ward.

- f) The application for admission shall be accompanied by a document in the form of, or annexed to, the School Leaving Certificate/Transfer Certificate/Migration Certificate/Character Certificate reporting on the inter-personal/social behavioural pattern of the applicant, to be issued by the school or institution last attended by the applicant, so that the institution can thereafter keep watch on the applicant, if admitted, whose behaviour has been commented in such document.
- g) A student seeking admission to a hostel forming part of the institution, or seeking to reside in any temporary premises not forming part of the institution, including a private commercially managed lodge or hostel, shall have to submit additional affidavits countersigned by his/her parents/guardians in the form prescribed in Annexure I and Annexure II to these Regulations respectively along with his/her application.
- h) Before the commencement of the academic session in any institution, the Head of the Institution shall convene

and address a meeting of various functionaries/agencies, such as Hostel Wardens, representatives of students, parents/guardians, faculty, district administration including the police, to discuss the measures to be taken to prevent ragging in the institution and steps to be taken to identify those indulging in or abetting ragging and punish them.

- i) The institution shall, to make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the Institution towards those indulging in ragging, prominently display posters depicting the provisions of penal law applicable to incidents of ragging, and the provisions of these Regulations and also any other law for the time being in force, and the punishments thereof, shall be prominently displayed on Notice Board of all department, hostels and other buildings as well as at places, where students normally gather and at places, known to be vulnerable to occurrences of ragging incidents.
- j) The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- k) The institution shall identify, properly illuminate and keep a close watch on all locations known to be vulnerable to occurrences of ragging incidents.
- l) The institution shall tighten security in its premises, especially at vulnerable places and intense policing by Anti-ragging Squad, referred to in these Regulations and volunteers, if any, shall be resorted to at such points at odd hours during the first few months of the academic session.

- m) The institution shall utilize the vacation period before the start of the new academic year to launch a publicity campaign against ragging through posters, leaflets and such other means, as may be desirable or required, to promote the objectives of these Regulations.
 - n) The faculties/departments/units of the institution shall have induction arrangements, including those which anticipate, identify and plan to meet any special needs of any specific section of students, in place well in advance of the beginning of the academic year with an aim to promote the objectives of this Regulation.
 - o) Every institution shall engage or seek the assistance of professional counselors before the commencement of the academic session, to be available when required by the institution, for the purposes of offering counseling to freshers and to other students after the commencement of the academic year.
 - p) The head of the institution shall provide information to the local police and local authorities, the details of every privately commercially managed hostels or lodges used for residential purposes by students enrolled in the institution and the head of the institution shall also ensure that the Anti-ragging squad shall ensure vigil in such locations to prevent the occurrence of ragging therein.
- 6.2 An institution shall, on admission or enrolment or registration of students, take the following steps, namely:
- a) Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone number, so as to enable the student to contact the concerned person at any time, if and when required, of the Anti-ragging Helpline referred to in these Regulations, Wardens, Head of the institution, all members of the anti-ragging squads and committees, relevant district and police authorities.

- b) The institution, through the leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall explain to the freshers, the arrangements made for their induction and orientation which promote efficient and effective means of integrating them fully as students with those already admitted to the institution in earlier years.
- c) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall inform the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything, with or against their will, even if ordered to by the senior students, and that any attempt of ragging shall to be promptly reported to the Anti-ragging Squad or to the Warden or to the Head of the institution, as the case may be.
- d) The leaflet specified in clause (a) of Regulation 6.2 of these Regulations shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- e) The institution shall, on the arrival of senior students after the first week or after the second week, as the case may be, schedule orientation programmes as follows, namely; (i) joint sensitization programme and counseling of both freshers and senior students by a professional counselor, referred to in clause (o) of Regulation 6.1 of these Regulations; (ii) joint orientation programme of freshers and seniors to be addressed by the Head of the institution and the antiragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the freshers and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; and may request two junior colleagues from

the college faculty to assist the warden by becoming resident tutors for a temporary duration (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instil a feeling of confidence among the freshers.

- f) The institution shall set up appropriate committees, including the course-in-charge, student advisor, Wardens and some senior students as its members, to actively monitor, promote and regulate healthy interaction between the freshers, junior students and senior students.
- g) Freshers or any other student(s), whether being victims, or witnesses, in any incident of ragging, shall be encouraged to report such occurrence, and the identity of such informants shall be protected and shall not be subject to any adverse consequence only for the reason for having reported such incidents.
- h) Each batch of freshers, on arrival at the institution, shall be divided into small groups and each such group shall be assigned to a member of the faculty, who shall interact individually with each member of the group every day for ascertaining the problems or difficulties, if any, faced by the fresher in the institution and shall extend necessary help to the fresher in overcoming the same.
- i) It shall be the responsibility of the member of the faculty assigned to the group of freshers, to coordinate with the Wardens of the hostels and to make surprise visits to the rooms in such hostels, where a member or members of the group are lodged; and such member of faculty shall maintain a diary of his/her interaction with the freshers under his/her charge.
- j) Freshers shall be lodged, as far as may be, in a separate hostel block, and such facilities are not available, the institution shall ensure that access to accommodation allotted to freshers is strictly monitored by wardens, squads and other staff of the institution.

- k) A round the clock vigil against ragging in the hostel premises, in order to prevent ragging in the hostels after the classes are over, shall be ensured by the institution.
- l) It shall be the responsibility of the parents/guardians of freshers to promptly bring any instance of ragging to the notice of the Head of the Institution.
- m) Every student studying in the institution and his/her parents/guardians shall provide the specific affidavits required under clauses “(d), (e) and (g) Regulation 6 of these Regulations at the time of admission or registration, as the case may be, during each academic year.
- n) Every institution shall obtain the affidavit from every student as referred to above in clause (m) of Regulation 6.2 and maintain a proper record of the same and “to ensure its safe upkeep thereof, including maintaining the copies of the affidavit in an electronic form, to be accessed easily when required either by the Commission or any of the Councils or by the institution or by the affiliating University or by any other person or organisation authorised to do so.
- o) Every student at the time of his/her registration shall inform the institution about his/her place of residence while pursuing the course of study, and in case the student has not decided his/her place of residence or intends to change the same, the details of his place of residence shall be provided immediately on deciding the same; and specifically in regard to a private commercially managed lodge or hostel where he/she has taken up residence.
- p) The Head of the institution shall, on the basis of the information provided by the student under clause (o) of Regulation 6.2, apportion sectors to be assigned to members of the faculty, so that such member of faculty can maintain vigil and report any incident of ragging

outside the campus or en route while commuting to the institution using any means of transportation of students, whether public or private.

- q) The Head of the institution shall, at the end of each academic year, send a letter to the parents/guardians of the students who are completing their first year in the institution, informing them about these Regulations and any law for the time being in force prohibiting ragging and the punishments thereof as well as punishments prescribed under the penal laws, and appealing to them to impress upon their wards to desist from indulging in ragging -on-their return to the institution at the beginning of the academic session next.

6.3 Every institution shall constitute the following bodies; namely,

- a) Every institution shall constitute a Committee to be known as the Anti-ragging Committee to be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender.
- b) It shall be the duty of the Anti-ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-ragging Squad in prevention of ragging in the institution.
- c) Every institution shall also constitute a smaller body to be known as the Anti-ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil,

oversight and patrolling functions and shall remain mobile, alert and active at all times.

Provided that the Anti-ragging Squad shall have representation of various members of the campus community and shall have no outside representation.

- d) It shall be the duty of the Anti-ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-ragging Squad to conduct an on the spot enquiry into any incident of ragging referred to it by the Head of institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clause (a) of Regulation 9.1.

Provided that the Anti-ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incident of ragging, and considering such other relevant information as may be required.

- f) Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in

the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.

- g) Every University shall constitute a body to be known as Monitoring Cell on Ragging, which shall coordinate with the affiliated colleges and institutions under the domain of the University to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-ragging Committees, Anti-ragging Squads, and the Mentoring Cells at the Institutions, and it shall also keep itself abreast of the decisions of the District level Anti-ragging Committee headed by the District Magistrate.
- h) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be penalized for violations; and shall function as the prime mover for imitating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

6.4 Every institution shall take the following other measures, namely;

- a) Each hostel or a place where groups of students reside, forming part of the institution, shall have a full-time Warden, to be appointed by the institution as per eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline and preventing incidents of ragging within the hostel, as well as the softer skills of counseling and communicating with the youth outside the class-room

- situation; and who shall reside within the hostel, or at the very least, in the close vicinity thereof
- b) The Warden shall be accessible at all hours and be available on telephone and other modes of communication, and for the purpose. The Warden shall be provided with a mobile phone by the institution, the number of which shall be publicised among all students residing in the hostel.
 - c) The institution shall review and suitably enhance the powers of Wardens; and the security personnel posted in hostels shall be under the direct control of the Warden and their performance shall be assessed by them.
 - d) The professional counselors referred to under clause (o) of Regulation 6.1 of these Regulations shall, at the time of admission, counsel freshers and/or any other student(s) desiring counseling, in order to prepare them for the life ahead, particularly in regard to the life in hostels and to the extent possible, also involve parents and teachers in the counseling sessions.
 - e) The institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, counseling sessions, workshops, painting and design competitions among students and such other measures, as it may deem fit.
 - f) In order to enable a student or any person to communicate with the Anti-ragging Helpline, every institution shall permit unrestricted access to mobile phones and public phones in hostels and campuses, other than in class-rooms, seminar halls, library, and in such other places that the institution may deem it necessary to restrict the use of phones.
 - g) The faculty of the institution and its non-teaching staff, which includes but is not limited to the administrative

staff, contract employees, security guards and employees of service providers providing services within the institution, shall be sensitized towards the ills of ragging, its prevention and the consequences thereof.

- h) The institution shall obtain an undertaking from every employee of the institution including all teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns and employees of service providers providing services within the institution, that he/she would report promptly any case of ragging which comes to his/her notice.
- i) The institution shall make a provision in the service rules of its employees for issuing certificates of appreciation to such members of the staff who report incidents of ragging which will form part of their service record.
- j) The institution shall give necessary instructions to the employees of the canteens and messing, whether that of the institution or that of a service provider providing this service, or their employers, as the case may be, to keep a strict vigil in the area of their work and to report the incidents of ragging to the Head of the institution or members of the Anti-Ragging Squad or members of the Anti-Ragging Committee or the Wardens, as may be required.
- k) All Universities awarding a degree in education at any level, shall be required to ensure that institutions imparting instruction in such courses or conducting training programme for teachers include inputs relating to anti-ragging and the appreciation of the relevant human rights, as well as inputs on topics regarding sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is

equipped to handle at least the rudiments of the counseling approach.

- l) Discreet random surveys shall be conducted amongst the freshers every fortnight during the first three months of the academic year to verify and cross check whether the institution is indeed free of ragging or not and for the purpose the institution may design its own methodology of conducting such surveys.
- m) The institution shall cause to have an entry, apart from those relating to general conduct and behaviour, made in the Migration/Transfer Certificate issued to the student while leaving the institution, as to whether the student has been punished for committing or abetting an act of ragging, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others, during his course of study in the institution.
- n) Notwithstanding anything contained in these Regulations with regard to obligations and responsibilities pertaining to the authorities or members of bodies prescribed above, it shall be the general collective responsibility of all levels and sections of authorities or functionaries including members of the faculty and employees of the institution, whether regular or temporary, and employees of service providers providing service within the institution, to prevent or to act promptly against the occurrence of ragging or any incident of ragging which comes to their notice.
- o) The Heads of Institutions affiliated to a University or a constituent of the University, as the case may be, shall, during the first three months of an academic year, submit a weekly report on the status of compliance with Anti-ragging measures under these Regulations, and a monthly report on such status thereafter, to the Vice-

Chancellor of the University to which the institution is affiliated to or recognized by.

- p) The Vice Chancellor of each University, shall submit fortnightly reports of the University, including those of the Monitoring Cell of Ragging in case of an affiliating university, to the State Level Monitoring Cell.

7. Action to be taken by the Head of the Institution

On receipt of the recommendation of the Anti-ragging Squad or on receipt of any information concerning any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, either on his own or through a member of the Anti-ragging Committee authorised by him in this behalf, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- i Abetment to ragging;
- ii Criminal conspiracy to rag;
- iii Unlawful assembly and rioting while ragging;
- iv Public nuisance created during ragging;
- v Violation of decency and morals through ragging;
- vi Injury to body, causing hurt or grievous hurt;
- vii Wrongful restraint;
- viii Wrongful confinement;
- ix Use of criminal force;
- x Assault as well as sexual offences or unnatural offences;
- xi Extortion;
- xii Criminal trespass;

- xiii Offences against property;
- xiv Criminal intimidation;
- xv Attempts to commit any or all of the above mentioned offences against, the victim (s);
- xvi Threat to commit any or all of the above mentioned offences against the victims (s);
- xvii Physical or psychological humiliation;
- xviii All other offences following from the definition of "Ragging":

Provided that the Head of the institution shall forth with report the occurrence of the incident of ragging to the District Level Anti-ragging Committee and the Nodal officer of the affiliating University, if the institution is an affiliated institution.

Provided further that the institution shall also continue with its own enquiry initiated under clause 9 of these Regulations and other measures without waiting for action on the part of the police/local authorities and such remedial action shall be initiated and completed immediately and in no case later than a period of seven days of the reported occurrence of the incident of ragging.

8. Duties and Responsibilities of the Commission and the Councils

- 8.1 The Commission shall, with regard to providing facilitating communication of information regarding incidents of ragging in any institution, take the following steps, namely;
- a) The Commission shall establish, fund and operate, a toll-free Anti-ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
 - b) Any distress message received at the Anti-ragging helpline shall be simultaneously relayed to the Head of

the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.

- c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline, as at sub-clause (b) of this clause.
- d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.
- e) The Commission shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/ guardians and stored electronically by the institution, either on its or through an agency to be designated by it; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- f) The Commission shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorised by the Commission or by the Central Government.

- 8.2 The Commission shall take the following regulatory steps, namely:
- a) The Commission shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.
 - b) The Commission shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
 - c) The Commission shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the Commission, that the institution has complied with the anti-ragging measures.
 - d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by NAAC or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
 - e) The Commission may accord priority in financial grants-in-aid to those institutions, otherwise eligible to receive grants under section 12B of the Act, which report a blemish less record in terms of there being no reported incident of ragging.
 - f) The Commission shall constitute an Inter-council Committee, consisting of representatives of the various councils, the Non-governmental agency responsible for

monitoring the database maintained by the Commission under clause (g) of Regulation 8.1 and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.

- g) The Commission shall institute an Anti-ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cell and University level Committees for effective implementation of anti-ragging measures, and the Cell shall also co-ordinate with the Non-governmental agency responsible for monitoring the database maintained by the Commission appointed under clause (g) of Regulation 8.1.

9. Administrative Action in the Event of Ragging

- 9.1 The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under:
- a) The Anti-ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-ragging Squad.
- b) The Anti-ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-ragging Squad, award, to those found guilty, one or more of the following punishments, namely:
- i. Suspension from attending classes and academic privileges.
- ii. Withholding/Withdrawing scholarship/fellowship and other benefits.

- iii. Debarring from appearing in any test/examination or other evaluation process.
- iv. Withholding results.
- v. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- vi. Suspension/expulsion from the hostel.
- vii. Cancellation of admission.
- viii. Rustication from the institution for period ranging from one to four semesters.
- ix. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-ragging Committee shall lie,
 - i. in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-chancellor of the University;
 - ii. in case of an order of a University, to its Chancellor.
 - iii. in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
- 9.2 Where an institution, being constituent of, affiliated to or recognized by a University, fails to comply with any of the provisions of these Regulations or fails to curb ragging effectively, such University may take any one or more of the following actions, namely;
 - i. Withdrawal of affiliation/recognition or other privileges conferred.

- ii. Prohibiting such institution from presenting any student or students then undergoing any programme of study therein for the award of any degree/diploma of the University.

Provided that where an institution is prohibited from presenting its student or students, the Commission shall make suitable arrangements for the other students so as to ensure that such students are able to pursue their academic studies.

- iii. Withholding grants allocated to it by the university, if any
- iv. Withholding any grants channelised through the university to the institution.
- v. Any other appropriate penalty within the powers of the university.

- 9.3 Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff.

Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that, may be taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging.

- 9.4 The Commission shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one or more of the following measures, namely:
- i. Withdrawal of declaration of fitness to receive grants under section 12B of the Act.
 - ii. Withholding any grant allocated.
 - iii. Declaring the institution. ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission.
 - iv. Informing the general public including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not possess the minimum academic standards.
 - v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.

Provided that the action taken under this clause by the Commission against any institution shall be shared with all councils.

(Dr. R. K. Chauhan)
Secretary

ANNEXURE I
AFFIDAVIT BY THE STUDENT

I,

S/o, D/o, Mr./Mrs./Ms.....

having been admitted to

have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully "read and fully understood the provisions contained in the said Regulations.

2) I have, in particular: perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly over and undertake that :

a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be

constituted as ragging under clause 3 of the Regulations

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this day of.....
month of..... year

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at on this the.....
(Place) (day)
of
(Month) (Year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the
..... of after
(day) (Month) (Year)
reading the contents of this affidavit.

OATH COMMISSIONER

ANNEXURE II
AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms
father/mother/guardian ofhaving
been admitted tohave
received a copy of the UGC Regulations on Curbing the
Menace of Ragging in Higher Educational Institutions, 2009,
(hereinafter called the "Regulations") carefully "read and fully
understood the provisions contained in the said Regulations.

2) I have, in particular: perused clause 3 of the Regulations
and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause
9.1 of the Regulations and am fully aware of the penal and
administrative action that is liable to be taken against me in
case I am found guilty of or abetting ragging, actively or
passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly over and undertake that :

a) My ward will not indulge in any behaviour or act
that may be constituted as ragging under clause 3
of the Regulations,

b) My ward will not participate in or abet or propa-
gate through any act of commission or omission
that major be constituted as ragging under clause
3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward
is liable for punishment according to clause 9.1 of the

Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this day of.....
month of..... year

Signature of deponent

Name:

Address:

Telephone/Mobile No.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at on this the.....
(Place) (day)
of
(Month) (Year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the
..... of after
(day) (Month) (Year)
reading the contents of this affidavit.

OATH COMMISSIONER

