

# MAINTANENCE REGISTER

Date	Location	Complaints	By	seen By	work Executed	by/supervised by	Signature	Remarks
15/2/2022	11 <sup>th</sup> floor	3 Fan - not working (Auditorium) ceiling leak & glass complaint door complaint (Room no: 11)	Sujatha. P. P	09/02/22	Pipe leakage	At Verjose	At	
15/2/22	2 <sup>nd</sup> floor	fan, pipe (lab)	Jeeva Jiffy					
17/2/22	2 <sup>nd</sup> floor (Aud. Room)	light, fan						
20/02/22	1 <sup>st</sup> floor	Pipe (lab)	Sana Paul					
3/3/22	2 <sup>nd</sup> floor	air plug part not working	Arund			At Verjose	At	
09/03/22	1 <sup>st</sup> floor	Pipe damage (lab)	Sana Paul					
11/03/22	unmarked room	extension 11000 not working	Security			Martin Lila Thomas	At	
30/03/22	1 <sup>st</sup> floor	Photocopy machine is not working	Surya Muneer			Martin Lila Thomas	At	
12/04/2022	1 <sup>st</sup> floor B1 (Faculty room)	Switch Board Complaint	Arphi			Thomas Phillip	At	
14/04/2022	3 <sup>rd</sup> floor HAR Lab-D2	Tap complaint	Arphi					
18/04/2022	4 <sup>th</sup> floor No lab I	one fan not working	Arphi			Shan Joseph	At	
20/04/2022	1 <sup>st</sup> floor	Photocopy machine not working	Sana Paul			Martin Lila Thomas	At	
11/05/22	4 <sup>th</sup> floor	Door Complaint	Sana Paul					
11/05/22	1 <sup>st</sup> floor 1 <sup>st</sup> floor	High tank door complaint Cable cabinet door complaint	Maylinthy Sana Paul			Shan Joseph	At	



Google

Thiruvalla, Kerala, India

CH64+R98, Pushpagiri Medicity Road, Thiruvalla, Perumthuruthy, Kerala 686548, India

Lat N 9° 24' 38.9988"

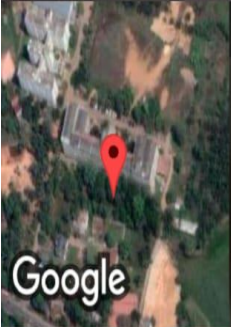
Long E 76° 33' 23.76"

11/12/23 11:43 AM GMT +05:30

 GPS Map Camera

Date	Location	Comments	By	Seen By	Submitted by / Approved by	By	Remarks
28/12/23	1 <sup>st</sup> floor	Pipe leakage	Sanu Paul	Body Shop			
29/12/23	1 <sup>st</sup> floor	Plumbing work, floor, ceiling	Sanu Paul				
30/12/23	Ground floor	Plumbing work	Sanu Paul		Jayaram		
31/12/23	2 <sup>nd</sup> floor	Plumbing work	Sanu Paul		Thomas Philip		
01/01/24	1 <sup>st</sup> floor	Pipe leakage & pipe work	Sanu Paul		Thomas Philip		
02/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
03/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
04/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
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08/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
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15/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
16/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
17/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
18/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
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20/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
21/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
22/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
23/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
24/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
25/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
26/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
27/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
28/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
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30/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		
31/01/24	1 <sup>st</sup> floor	Water tank clean & painting	Sanu Paul		Thomas Philip		


 **GPS Map Camera**

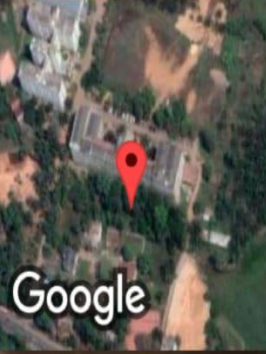


**Thiruvalla, Kerala, India**  
 CH64+R98, Pushpagiri Medicity Road, Thiruvalla, Perumthuruthy, Kerala 686548, India  
 Lat 9.410909°  
 Long 76.556497°  
 18/12/23 08:43 AM GMT +05:30

# MAINTANENCE AND REPAIR REQUEST FORM

PUSHPACIRI	
REPAIR & MAINTENANCE REQUEST FORM	
DATE	20.10.2022
TIME	9:00 AM
FLOOR & OFF	2 <sup>nd</sup> Floor, Pharm. Chemistry.
ROOM NO.	Pharma Room.
DESCRIPTION	changing of tube light in the toilet room.
REPORTED BY	Dr. Prasanna Kumar, P.V.
DATE	20.10.2022
RECEIVED BY	JOBIN JOY
DATE	20/10/22
FORWARDED TO	Electrical Dept.
DATE	20/10/22
BUILDING/ELECTRICAL DEPARTMENT	
ASSESSMENT	ASSESSED BY
APPROVAL FOR WORK	
COMPLETED BY	Thomas
SUPERVISED BY	
REMARKS	Low Led Tube Set Replaced. Invt.
SUPERVISOR BUILDING/ELECTRICAL	SIGN
Joshi Praveen	

 **GPS Map Camera**

 **Google**

**Thiruvalla, Kerala, India**  
CH64+R98, Pushpagiri Medicity Road, Thiruvalla, Perumthuruthy, Kerala 686548, India  
Lat 9.4109°  
Long 76.556495°  
18/12/23 08:46 AM GMT +05:30

