









## MAINTANENCE REPORTING REGISTER

Date	Location & Room ID	Complaints	Reported by	Work executed by/supervised by	Sign & date	Remarks
29/10/23	4th floor - Rooms Reception	Sink leakage - 2 Rooms Sink leakage - 1 Room	Picuk Thomas	Thomas		
7/11/23	2nd floor Room no. 12	Fan Repair	Sanu Paul	Asi Nampan		
10/11/23	5th floor D-10, Ph.D Lecture hall-II	Need New fan Slow speed fan	Sujatha P.S	Asi Nampan		
25/11/23	D23 - Faculty lab D4 - toilet flush complaint Third floor Disin	fan (1) complaint toilet flush complaint	Sujatha P.S	Thomas		
02/12/23	Third floor Staff Common Room	Door Complaint	Anthu P. Goh	SHISHU JORD		
06/12/23	Third floor staff common Room	Toilet	Dr. malini	Thomas		
06/12/23	Third floor	Refrigerator complaint	Sujatha P.S	No complaints		
06/12/23	1st floor (Lab) A-17					
14/12/23	Ground floor VP (Admin) room	Fan regulator not working	Dr. malini	Harish		



**GPS Map Camera**



Perumthuruthy, Kerala, India

Ch64+98x, Pushpagiri Medicity Road, Perumthuruthy,

Kavumbhagam, Kerala 686548, India

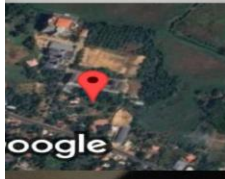
Lat 9.410922° Long 76.556458°

22/11/24 09:42 AM GMT +05:30

# REPAIR/MAINTANANCE REQUEST FORM

PUSHPAGIRI COLLEGE OF PHARMACY		ACCREDITED BY	
<small>(A Unit of Pushpagiri Medical Society) Pushpagiri Medicity, M. C. Road, Perumthuruthy P.O., Thruvalla 689 107, Kerala, India. Approved by Govt. of Kerala, Pharmacy Council of India, and Affiliated to Kerala University of Health Sciences (KUHS)</small>		<small>NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL</small>	
REPAIR & MAINTENANCE REQUEST FORM			
DATE	17/10/23	TIME	1.20 pm
FLOOR & DEPT	3 <sup>rd</sup> floor (Cology)		
ROOM ID	D10		
COMPLAINT			
3 fan complaint			
REPORTED BY	Sujatha . P . T .	DATE:	17/10/23 .
RECEIVED BY	John Jos	DATE:	18/10/23
FORWARDED TO	Electrical Dept	DATE:	17/10/23
BUILDING / ELECTRICAL DEPARTMENT			
ASSESSMENT		ASSESSED BY	
APPROVAL FOR WORK			
COMPLETED BY	ASI Vameyame		SIGN
SUPERVISED BY			
REMARKS			
No Complaints			
SUPERVISOR-BUILDING/ELECTRICAL	JOSE		SIGN
APPROVAL FOR PAYMENT IF ANY			
			SIGN

GPS Map Cam



Perumthuruthy, Kerala, India  
Ch64+98x, Pushpagiri Medicity Road, Perumthuruthy, Kavumbhagon  
Kerala 686548, India  
Lat 9.410918° Long 76.556464°  
22/11/24 09:43 AM GMT +05:30

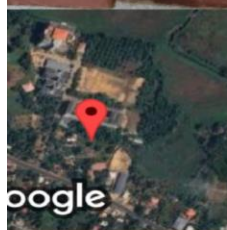


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REPAIR & MAINTENANCE REQUEST FORM			
DATE	17/10/23	TIME	1.20 PM
FLOOR & DEPT	1st Floor (Cognosy)		
ROOM ID	B6		
COMPLAINT			
2 fan complaint.			
REPORTED BY	Sejalha . P.P .	DATE:	17/10/23
RECEIVED BY	John Joy	DATE:	17/10/23
FORWARDED TO	Electrical Dept	DATE:	17/10/23
BUILDING / ELECTRICAL DEPARTMENT			
ASSESSMENT		ASSESSED BY	
APPROVAL FOR WORK			
COMPLETED BY	Asi Varkey		SIGN
SUPERVISED BY			
REMARKS			
Fan Capacitor # 1 Nos 6A Am Switer # 2 Nos			
SUPERVISOR-BUILDING/ELECTRICAL	SIGN		
Asi Varkey	SIGN		18/10/23
APPROVAL FOR PAYMENT IF ANY			
			SIGN



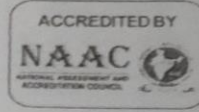
Perumthuruthy, Kerala, India  
Ch64+98x, Pushpagiri Medicity Road, Perumthuruthy, Kavumbhagam,  
Kerala 686548, India  
Lat 9.4109° Long 76.556476°  
22/11/24 09:44 AM GMT +05:30

GPS Map Came

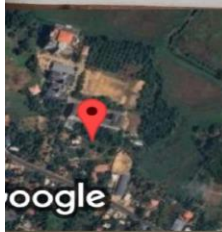


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REPAIR & MAINTENANCE REQUEST FORM			
DATE	21-02-24	TIME	1:30 pm
FLOOR & DEPT	IIM Floor, Analysis		
ROOM ID	C17		
COMPLAINT			
light is not working			
REPORTED BY	Sanyu Patel.	DATE:	21/02/2024
RECEIVED BY	Jobin Joy	DATE:	21-2-24
FORWARDED TO	Electrical Dept	DATE:	21/2/24
BUILDING / ELECTRICAL DEPARTMENT			
ASSESSMENT		ASSESSED BY	
APPROVAL FOR WORK			
COMPLETED BY		SIGN	
SUPERVISED BY			
REMARKS			
Re Place low LED tube 1 No			
SUPERVISOR-BUILDING/ELECTRICAL		SIGN	
APPROVAL FOR PAYMENT IF ANY			
		SIGN	



Perumthuruthy, Kerala, India  
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Kerala 686548, India  
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