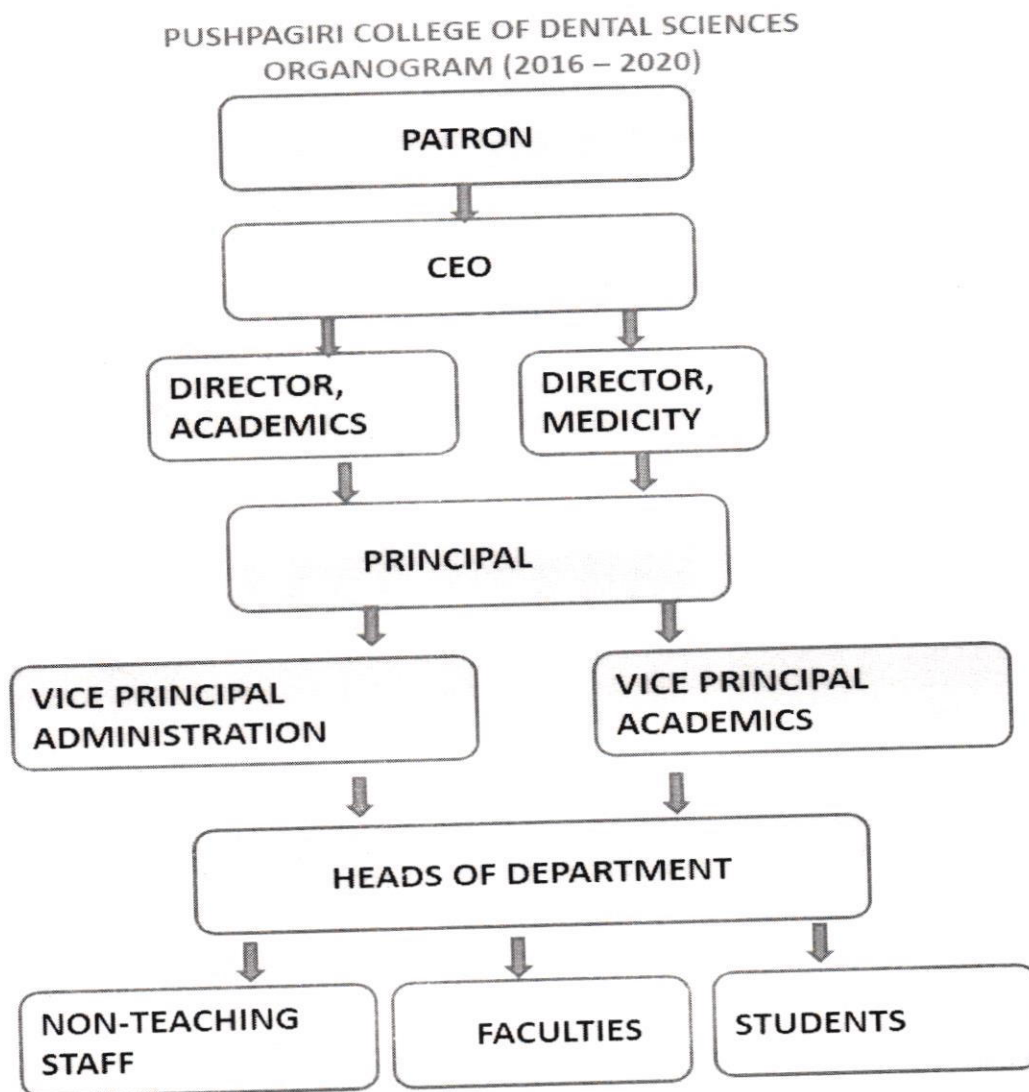


6.1.2 Effective leadership is reflected in various Institutional practices such as decentralization and participative management.




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PRINCIPAL
Pushpagiri College of Dental Sciences

Institutions under Pushpagiri Medical Society

- Pushpagiri Institute of Medical Sciences and Research Centre ► Pushpagiri Medical College Hospital ► Pushpagiri Medical College Hospital
- Pushpagiri Heart Institute ► Pushpagiri College of Dental Sciences ► Pushpagiri College of Pharmacy
- Pushpagiri College of Nursing ► Pushpagiri College of Allied Health Sciences ► Pushpagiri School of Nursing
- Pushpagiri Centre for CGFNS and IELTS Training ► Pushpagiri Research Centre



PUSHPAGIRI

We care God cures

COLLEGE OF DENTAL SCIENCES

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Tiruvalla 689 107
Kerala, India.

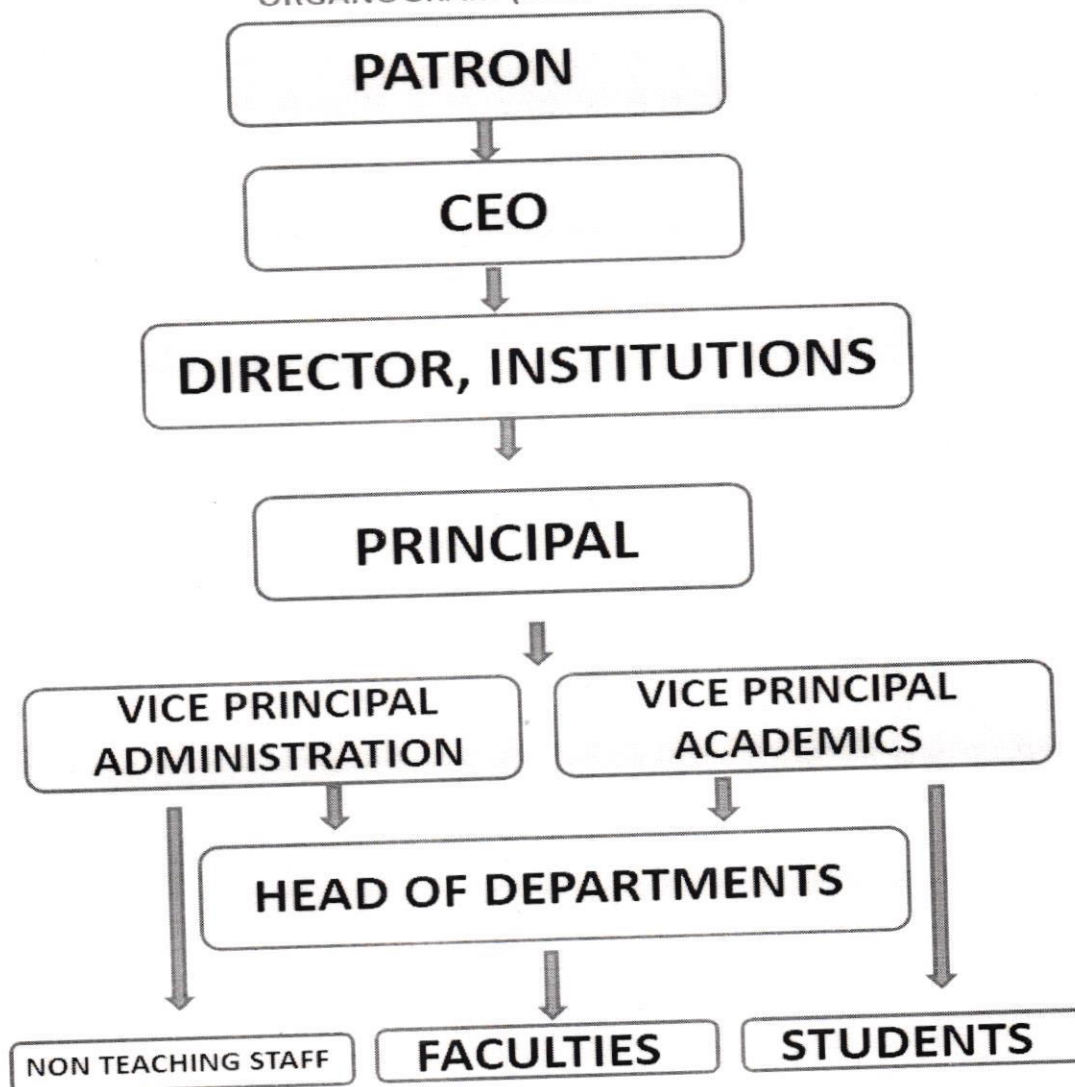
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PUSHPAGIRI COLLEGE OF DENTAL SCIENCES ORGANOGRAM (2020 onwards)




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Director

Director controls academic, clinical and research activities of the college. He is responsible for implementing decisions taken by various stakeholders of the institute. His duties include:

- Ensuring discipline within the Institution, campus and hostel.
- Monitoring functions institute as per guidelines as may be prescribed by the Rules and Bye-laws

The Director executes powers as delegated to him by the Director's board.

The Director calls meetings of the various academic and administrative bodies of the Institute.

PRINCIPAL

The principal carries out the following functions:

- responsible to the management for the academic activities, co-curricular, clinical and research activities of the institute
- responsible for initiating programmes for updating academic standards of the institute.
- review of the academic programmes and their progress
- responsible for the maintenance of discipline and attendance of the students.
- responsible for the formation and conduct of the various committees in the college
- to conduct regular meetings with the Faculty members and head of the departments to evaluate progress of the department and discussion regarding problems and suggestions for their problems
- he is the reporting authority for the Wardens of the Boys and Girls hostels and should ensure proper functioning of the institute

VICE PRINCIPAL ADMINISTRATION

He is responsible to management and the Principal:

- for the administrative activities such as correspondence with the regulatory authorities
- for the matters concerning teaching and non-teaching staff

VICE PRINCIPAL ACADEMICS

He is responsible to management and the Principal:

- for the academic and extracurricular activities of the students
- for the academic activities of the staff

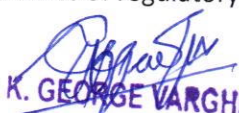
HEADS OF DEPARTMENTS (HODs) AND THEIR FUNCTIONS

Each Department is headed by the senior most Professor of the Department with a good academic background. The HOD is selected in accordance with the rules and regulations of the regulatory body.

HOD carries out the following

- responsible to the Director Institutions and the Principal in discharging their duties and functions
- assigns duties to the staff members of the Department as per the guidelines of regulatory authority




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- ensures proper discipline and academic standards within the department
- conducts internal assessment examinations and marks are communicated to the Vice Principal(Academics)
- ensures maintenance of academic excellence within the department
- conducts department review meetings with the staff in the Department to assess the work done
- responsible for improving the results of the Department

Roles of the faculty in the activities of the department

Faculty in a department is called upon to play the following roles:

1. Teacher
2. Administrator
3. Researcher

Roles as a teacher includes

- drafting teaching plan,
- taking theory classes
- provides clinical demonstrations and carries out academic assessment of the students during their clinical posting in the department

Roles as an administrator includes

- Organizing value added courses and faculty development programmes in the college
- can be in charge of student's affairs of different batches
- involved in drafting theory class and clinical posting time tables for the students

Senior faculty shall monitor the classes especially if the faculty happens to be junior staff, observes the way the class was taken and offers comments for improvement

Role as a Researcher includes

- carrying out original research activities
- publishing papers in academic journals
- Taking initiative in organizing and attending research methodology, manuscript writing and grants writing oriented seminars, workshop and conferences.




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